

## Documentation of Privacy Complaint

### Complaint Information

Date Privacy Complaint Received: \_\_\_\_\_

Individual Reporting Complaint: \_\_\_\_\_

Complaint Filed on Behalf of: \_\_\_\_\_

Relationship to Aggrieved Individual: \_\_\_\_\_

Complaint was received:  Orally  In Writing (*See attached*)

<p><b>Nature of complaint</b> <i>(attach additional pages as necessary):</i></p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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### Complaint involved:

	Name	Unit
<input type="checkbox"/> Employee:	_____	_____
<input type="checkbox"/> Member of workforce:	_____	_____
<input type="checkbox"/> Business Associate:	_____	_____

<p><b>Results of investigation:</b></p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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If complaint was against employee or other member of workforce, describe any sanctions that were taken against the employee or member of workforce:

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## If complaint was against business associate.

### Describe actions taken:

Business Associate was contacted, and agreed to the following:

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Business Associate was contacted, but refused to make changes to cure the breach. Agreement with Business Associate was terminated on:

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Determination was made that there were no options other than using this Business Associate. The DHHS Secretary was contacted and advised of such in writing. (copy attached).

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List any steps taken to mitigate past or future harm to the aggrieved:

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**Spanish: Español** ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al BlueCare 1-800-468-9698. Llame al TennCareSelect 1-800-263-5479 (TTY: 711: 888-418-0008).

**Kurdish:** کوردی ناگاداری: ئەگەر بە زمانی کوردی قەسە دەکەیت، خزمەتگوزاری بەکەنی یارمەتی زمان، بەخۆرای، بۆ تۆ بەردەستە. پەیوەندی بە 1-800-263-5479 TennCareSelect 1-800-468-9698 BlueCare (711: 888-418-0008) TTY بکە.



**Do you need help with your health care, talking with us, or reading what we send you? Call us for free at: BlueCare 1-800-468-9698 or TennCareSelect 1-800-263-5479 (TTY: 711 and ask for 888-418-0008).**

We obey federal and state civil rights laws. We do not treat people in a different way because of their race, color, birth place, language, age, disability, religion, or sex. Do you think we did not help you or treated you differently? Then call BlueCare 1-800-468-9698, TennCareSelect 1-800-263-5479 or TennCare 1-855-857-1673 (TRS 711) for free.

BlueCare Tennessee  
1 Cameron Hill Circle | Chattanooga, TN 37402

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